

## “Enhanced Productivity Programme : 2000-01” Booklet

### Report on EPP Savings -- Transport Department

Total value of EPP Savings: **\$9.069m**, equivalent to **1.13%** of total Recurrent Baseline Expenditure in 2000-01 which is subject to EPP.

Category	\$m	EPP Measures	Safeguards for Quality Service
<b>PE/PRE</b>	0.650	<ul style="list-style-type: none"> <li>● Review and streamline existing work process in the Technical Services Branch, Regional Offices and Departmental Secretariat.</li> </ul> <p><i>Savings:</i> Deletion of the following posts-</p> <ul style="list-style-type: none"> <li>1 Tracer</li> <li>1 Personal Secretary II</li> <li>1 Confidential Assistant</li> <li>1 Office Assistant</li> </ul>	<p>We shall be able to accommodate all deletions of posts through natural wastage or internal redeployment.</p> <p>No staff redundancy will arise. Where redeployment outside of department is involved, we have also obtained the agreement of relevant Heads of Grades.</p>
	0.649	<ul style="list-style-type: none"> <li>● Re-rank posts to allow for redistribution of duties and right-size the Government Monitoring Team of the Tsing Ma Control Area.</li> </ul> <p><i>Savings :</i> Deletion of the following posts-</p> <ul style="list-style-type: none"> <li>1 Senior Transport Officer</li> <li>1 Senior Transport Inspector</li> <li>1 Assistant Clerical Officer</li> <li>1 Engineer/Assistant Engineer</li> <li>1 Technical Officer/Technical Officer Trainee</li> </ul>	<p>Where there are changes to the mode or process of service delivery, we promote those changes and provide suitable training within the department to ensure that staff can adapt to the transition. Staff can also voice their feedback and proposals on EPP in divisional meetings.</p>

Category	\$m	EPP Measures	Safeguards for Quality Service
	3.550	<p><i>Additional requirements :</i> Creation of the following posts-</p> <p>1 Senior Engineer 1 Transport Officer II</p> <ul style="list-style-type: none"> <li>• Reduce overtime allowances as a result of the combined effect of the process re-engineering and increased flexibility of staff redeployment.</li> </ul>	
	4.849		
<b>DE/OC</b>	2.888	<ul style="list-style-type: none"> <li>• Conduct a comprehensive review of existing equipment maintenance schedule to avoid wastage. The new maintenance schedule is developed with reference to actual wear and tear of the equipment and the optimal mode of carrying out maintenance work.</li> </ul>	We require that all revisions to maintenance, and service schedules must comply with established safety standards and ensure that all staff understand the requirements.
<b>Subventions</b>	0.006	<p><u>Road Safety Association</u></p> <ul style="list-style-type: none"> <li>• Streamline existing work process to allow for optimum utilization of resources.</li> </ul>	

Category	\$m	EPP Measures	Safeguards for Quality Service
	1.326	<u>Hong Kong Society for Rehabilitation</u> <ul style="list-style-type: none"> <li>• Employ casual drivers to save personnel related expenses.</li> <li>• Enjoy greater discount by joining the Government fuel contract.</li> <li>• Save carpark rental by parking rehabuses in centralised depots.</li> </ul>	<p>The number of casual drivers employed will be maintained at a low level and they are given the same training as full-time drivers to maintain the safety and services standard.</p> <p>The centralised depots will enhance operational efficiency in deploying and parking of rehabuses.</p>
	1.332		
<b>Total</b>	<b>9.069</b>		

#### Note

PE :	Personal Emoluments	i.e. Staff salaries and allowances
PRE :	Personnel Related Expenses	i.e. Costs related to the employment of staff other than pay and allowances e.g. pensions, staff housing
DE:	Departmental Expenses	i.e. The day to day operating expenses of departments e.g. fuel, travelling expenses and furniture
OC:	Other Charges	i.e. Significant expenditure peculiar to a particular department's operation
Subventions		i.e. Recurrent payment to non-government bodies in support of their on-going expenses