

‘Enhanced Productivity Programme: 2001-02’ Booklet

Report on EPP Savings – Territory Development Department

Total value of EPP savings in 2001-02: **\$4.193m**, equivalent to **2.0%** of total recurrent baseline expenditure in that year that is subject to EPP. Total EPP savings (as a percentage of recurrent baseline expenditure subject to EPP) achieved by 2001-02 on a **cumulative** basis is **3.0%**.

Category	Savings (\$m)	EPP Measures in 2001-02	Safeguards for Quality Service
PE/PRE	1.613	<ul style="list-style-type: none"> The team of staff was established to provide diving service for projects undertaken by the department. It is anticipated that diving service will only be required on an ad-hoc basis for the projects in hand. Instead of employing a team of permanent staff, it will be more cost effective to hire diving service through project consultant as and when required. <p><i>Savings:</i> Deletion of the following posts in 2000-01 –</p> <ul style="list-style-type: none"> 1 Senior Inspector of Works 1 Inspector of Works 1 Assistant Inspector of Works 1 Works Supervisor I 	The new arrangement will not affect work efficiency. The deletion of posts can be implemented through redeployment of staff to other departments. No staff redundancy will arise. The Head of Grade (i.e. Director of Highways) has agreed to the redeployment of the staff affected.
	1.876	<ul style="list-style-type: none"> The four Engineer vacancies were unfilled for a long period of time. The office procedures concerned had been streamlined to allow the workload of these posts to be redistributed among existing staff. <p><i>Savings:</i> Deletion of 4 Engineer posts in 2000-01.</p>	The deletion of posts has not affected the service being provided. The posts concerned are existing vacancies and no staff have been affected. The Head of Grade (i.e. Director of Civil Engineering) has been consulted and indicated no objection to the deletion of posts.

Category	Savings (\$m)	EPP Measures in 2001-02	Safeguards for Quality Service
	0.704	<ul style="list-style-type: none"> By redistribution of duties among existing staff, streamlining of office procedures and hiring of delivery service from outside source as and when required, the Office Assistant posts concerned can be deleted. <p><i>Savings:</i> Deletion of 6 Office Assistant posts in 2000-01.</p>	The deletion of posts will not affect office workflow. The posts can be deleted by redeployment of staff to other departments. No staff redundancy will arise. Director of General Grades has agreed to the redeployment of the staff affected.
<i>Subtotal</i>	4.193		
Total	4.193		

PE : Personal Emoluments

PRE : Personnel Related Expenses

DE: Departmental Expenses

OC: Other Charges

Subventions

i.e. Staff salaries and allowances

i.e. Costs related to the employment of staff other than pay and allowances e.g. pensions, staff housing

i.e. The day to day operating expenses of departments e.g. fuel, travelling expenses and furniture

i.e. Significant expenditure peculiar to a particular department's operation

i.e. Recurrent payment to non-government bodies in support of their on-going expenses