

“Enhanced Productivity Programme: 2002-03” Booklet

Report on EPP Savings – Government Supplies Department

Total value of EPP savings in 2002-03 **\$1.990m**, equivalent to **1.3%** of total recurrent baseline expenditure subject to EPP. Total EPP savings (as a percentage of recurrent baseline expenditure subject to EPP) achieved by 2002-03 on a **cumulative** basis is **6.3 %**.

Category	Savings (\$m)	EPP Measures in 2002-03	Safeguards for Quality Service
PE/PRE	1.047	<ul style="list-style-type: none"> • Streamline the working procedures and re-organise the staffing resources of individual units taking into account findings on workload review. <p><i>Savings:</i> Deletion of 1 Workman II post in 2000-01 and the following posts in 2001-02 –</p> <p style="margin-left: 40px;">1 Senior Supplies Supervisor 2 Supplies Attendant 1 Workman II 1 Supplies Supervisor II</p>	<p>These posts can be deleted as a result of the drop in service demand. The deletion of the posts has been implemented through the Voluntary Retirement Scheme. No redundancy will result. If short-term needs arise, services will be contracted out and suitable training will be provided to new staff to ensure that quality is maintained.</p>
	7.106 (# increasing to \$7.208M upon redeployment of the remaining 4 Workman II to other posts)	<ul style="list-style-type: none"> • Abolish 13 delivery teams and contract out the service to commercial operator. <p><i>Savings:</i> Deletion of the following posts in 2001-02–</p> <p style="margin-left: 40px;">13 Foreman 15 Motor Driver 13 Ganger # 9 Workman II</p> <p>Additional requirements : DE of \$7.8m for employment of</p>	

Category	Savings (\$m)	EPP Measures in 2002-03	Safeguards for Quality Service
	0.767	<p>transportation contractors. (see entry under DE/OC below)</p> <ul style="list-style-type: none"> Close down the Furniture Workshop and contract out the furniture maintenance service to commercial operators. <p><i>Savings:</i> Deletion of the following posts in 2001-02 –</p> <p style="padding-left: 40px;">1 Works Supervisor II 4 Artisan</p>	The deletion of post is made possible by staff redeployment. No redundancy will result. The furniture maintenance services have been taken up by GSD contractors.
<i>Subtotal</i>	8.920		
DE/OC	0.870	<ul style="list-style-type: none"> Reduce the vehicle maintenance costs (including petrol and oil) as a result of the abolition of 13 delivery teams. 	
	(7.800)	<ul style="list-style-type: none"> Employ transportation contractors to take up the delivery service Please refer to the 2nd bullet under PE/PRE above 	
<i>Subtotal</i>	(6.930)		
Total	1.990		

- PE : Personal Emoluments i.e. Staff salaries and allowances
- PRE : Personnel Related Expenses i.e. Costs related to the employment of staff other than pay and allowances e.g. pensions, staff housing
- DE: Departmental Expenses i.e. The day to day operating expenses of departments e.g. fuel, travelling expenses and furniture
- OC: Other Charges i.e. Significant expenditure peculiar to a particular department's operation
- Subventions i.e. Recurrent payment to non-government bodies in support of their on-going expenses