

## “Enhanced Productivity Programme: 2000-01” Booklet

### Report on EPP Savings -- Government Supplies Department

Total value of EPP Savings: **\$1.698m**, equivalent to **1%** of total Recurrent Baseline Expenditure in 2000-01 which is subject to EPP, made up of \$1.526m savings already achieved in 1999-2000 through advance implementation of EPP and \$0.172m additional saving in 2000-01.

Category	\$m	EPP Measures	Safeguards for Quality Service
<b>PE/PRE</b>	1.039	<ul style="list-style-type: none"> <li>● Review and streamline existing work process.</li> </ul> <p><i>Savings:</i> Deletion of the following posts-</p> <p style="padding-left: 40px;">1 Supplies Assistant from the Accounts Section in September 1999</p> <p style="padding-left: 40px;">1 Workman II from the System Administration Section in December 1999</p> <p style="padding-left: 40px;">1 Supplies Officer and 1 Supplies Supervisor I from the Supplies Surveys and Stock Verification Division in April 1999</p>	<p>For all the deletion of posts, no staff redundancy will arise.</p> <p>Officer redeployed to outside department.</p> <p>Officer will retire in December 1999.</p> <p>Officers redeployed to outside departments.</p>
	0.500	<ul style="list-style-type: none"> <li>● Reduce overtime allowances by requiring Division/Section Heads to properly monitor their existing workflow and regularly review and streamline their working procedures. Thus overtime work is only approved on an absolute need basis.</li> </ul>	<p>The savings are a productivity gain and there is no deterioration in the quality of service.</p>

