

"Enhanced Productivity Programme: 2002-03" Booklet

Report on EPP Savings - Student Financial Assistance Agency

Total value of EPP Savings in 2002-03 : **\$1.768 m**, equivalent to **2.0%** of total recurrent baseline expenditure in that year that is subject to EPP. Total EPP savings (as a percentage of recurrent baseline expenditure subject to EPP) achieved by 2002-03 on a **cumulative** basis is **5.0%**.

Category	Savings (\$m)	EPP Measures in 2002-03	Safeguards for Quality Service
DE/OC	0.96	<ul style="list-style-type: none"> ● Streamline application processing procedures. 	The service standard for application processing will be closely monitored.
	0.42	<ul style="list-style-type: none"> ● Absorb computer maintenance work by existing in-house staff. 	The Systems Unit will closely monitor the computer system operation of the Agency and will get ready to provide technical support at short notice.
	0.388	<ul style="list-style-type: none"> ● Reduce printing expenditure through stocking fewer forms and printing some simple forms in-house. 	We will closely monitor the stock of forms to ensure sufficient copies for distribution.
Total	1.768		

PE : Personal Emoluments

i.e. Staff salaries and allowances

PRE : Personnel Related Expenses

i.e. Costs related to the employment of staff other than pay and allowances e.g. pensions, staff housing

DE : Departmental Expenses

i.e. The day to day operating expenses of departments

e.g. fuel, travelling expenses and furniture

OC : Other Charges

i.e. Significant expenditure peculiar to a particular department's operation

Subventions

i.e. Recurrent payment to non-government bodies in support of their on-going expenses