

"Enhanced Productivity Programme : 2001-02" Booklet

Report on EPP Savings - Standing Committee on Disciplined Services Salaries and Conditions of Service

Total value of EPP savings in 2001-02: **\$0.276m**, equivalent to **4.0%** of total recurrent baseline expenditure in that year that is subject to EPP. Total EPP savings (as a percentage of recurrent baseline expenditure subject to EPP) achieved by 2001-02 on a **cumulative** basis is **5.0%**.

Category	Savings (\$m)	EPP Measures in 2001-02	Safeguards for Quality Service
PE/PRE	0.276	<ul style="list-style-type: none"> • Redistribute the duties of staff and streamline procedures in the Administration Division further to increase efficiency and productivity. <p><i>Savings :</i> Deletion of 1 Clerical Officer post in 2001-02.</p>	<p>No major difficulties are expected. The redistribution of workload will be closely monitored.</p> <p>Agreement has been obtained from the Director of General Grades for the deletion of the post. The incumbent will be redeployed and therefore no redundancy will arise.</p>
<i>Subtotal</i>	0.276		
Total	0.276		

Note : In order to meet the remaining 4% EPP savings of \$0.276m, 1 Clerical Officer (\$291,840) post will be deleted. The balance of \$0.016m (\$0.292m - \$0.276m) arising from the deletion will be redeployed to the Committee's DE vote from 2001-02 onwards.

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| PE : Personal Emoluments | i.e. Staff salaries and allowances |
| PRE : Personnel Related Expenses | i.e. Costs related to the employment of staff other than pay and allowances e.g. pensions, staff housing |
| DE: Departmental Expenses | i.e. The day to day operating expenses of departments e.g. fuel, travelling expenses and furniture |
| OC: Other Charges | i.e. Significant expenditure peculiar to a particular department's operation |
| Subventions | i.e. Recurrent payment to non-government bodies in support of their on-going expenses |