

“Enhanced Productivity Programme: 2002-03” Booklet

Report on EPP Savings – Radio Television Hong Kong

Total value of EPP savings in 2002-03: **\$10.529 m**, equivalent to **2.0%** of total recurrent baseline expenditure in that year that is subject to EPP. Total EPP savings (as a percentage of recurrent baseline expenditure subject to EPP) achieved by 2002-03 on a cumulative basis is **5.0%**.

Category	Savings (\$m)	EPP Measures in 2002-03	Safeguards for Quality Services
PE/PRE	1.432	<ul style="list-style-type: none"> • Re-distribute duties and rationalize resources <p><i>Savings :</i> Deletion of the following posts in various divisions –</p> <p><u>Departmental Administration Unit</u> 1 Clerical Assistant 1 Supplies Attendant</p> <p><u>Television Division</u> 1 Clerical Assistant</p> <p><u>Production Services Division</u> 7 Artisan</p>	We shall be able to accommodate all deletion of posts through natural wastage or deletion of vacant posts. No staff redundancy will arise. We have also obtained the agreement of relevant Heads of Grade to delete the posts.
	1.200	<ul style="list-style-type: none"> • <input type="checkbox"/> Reduce spending on overtime allowance by - <ul style="list-style-type: none"> - Hiring of outside transport service to meet peaks of demand - Tightening control on booking of facilities for programme production - Hiring of temporary staff to reduce overtime work 	
<i>Subtotal</i>	2.632		
DE/OC	3.197	<ul style="list-style-type: none"> • Tighten control on hiring of freelances in Programming Division by – 	All management staff and key officers have been briefed of the effect and importance of the EPP exercise.

Category	Savings (\$m)	EPP Measures in 2002-03	Safeguards for Quality Services
	3.200	<ul style="list-style-type: none"> - Freezing or lowering of fees - Reducing numbers • Trim down expenditure under the Technical Services Agreement by <ul style="list-style-type: none"> - Reshuffling the work schedule of existing Reach Networks Hong Kong Ltd staff to reduce overtime work - Tightening control on purchases of specialized spare parts - Contracting out Radio and TV outside broadcasts 	Reviews will be conducted periodically to ensure that the reduction in expenditure will not affect the quality of the service.
	1.000	<ul style="list-style-type: none"> • Economise on the use of Departmental Expenses by – <ul style="list-style-type: none"> - Restricting purchase of supplies - Curtailing expenditure on papers, publications and telephone call charges 	
	0.500	<ul style="list-style-type: none"> • Reduce vehicles maintenance service charges by contracting out through open tender 	
<i>Subtotal</i>	7.897		
Total	10.529		

- PE : Personal Emoluments i.e. Staff salaries and allowances
- PRE : Personnel Related Expenses i.e. Costs related to the employment of staff other than pay and allowances e.g. pensions, staff housing
- DE: Departmental Expenses i.e. The day to day operating expenses of departments e.g. fuel, travelling expenses and furniture
- OC: Other Charges i.e. Significant expenditure peculiar to a particular department's operation
- Subventions i.e. Recurrent payment to non-government bodies in support of their on-going expenses