

## ‘Enhanced Productivity Programme: 2001-02’ Booklet

### Report on EPP Savings – Registration and Electoral Office

Total value of EPP savings in 2001-02: **\$0.225 m** equivalent to **0.4%** of total recurrent baseline expenditure in that year that is subject to EPP. Total EPP savings (as a percentage of recurrent baseline expenditure subject to EPP) achieved by 2001-02 on a **cumulative** basis is **5.0%**.

Category	Savings (\$m)	EPP Measures in 2001-02	Safeguards for Quality Service
<b>DE/OC</b>	0.085	<ul style="list-style-type: none"> <li>● Reduce expenditure on postage for voter registration application and/or change of particulars through acceptance of fax and electronic submission.</li> <li>● Reduce expenditure on photocopying paper, printing, equipment maintenance, etc. through the expansion of the existing Local Area Computer Network (LAN) in sub-office.</li> </ul>	<p>The public will have a wider choice of means (in person, by mail, fax or through internet) for submitting their applications or change of particulars.</p> <p>Expansion of the LAN in our sub-office will enable more efficient dissemination of information and enhance our efficiency.</p>
	0.140		
<i>Subtotal</i>	<i>0.225</i>		
<b>Total</b>	<b>0.225</b>		

PE : Personal Emoluments

i.e. Staff salaries and allowances

PRE : Personnel Related Expenses

i.e. Costs related to the employment of staff other than pay and allowances e.g. pensions, staff housing

DE: Departmental Expenses

i.e. The day to day operating expenses of departments e.g. fuel, travelling expenses and furniture

OC: Other Charges

i.e. Significant expenditure peculiar to a particular department's operation

Subventions

i.e. Recurrent payment to non-government bodies in support of their on-going expenses