

“Enhanced Productivity Programme: 2002-03” Booklet

Report on EPP Savings -- Public Service Commission

Total value of EPP savings in 2002-03: **\$0.389 m**, equivalent to **1.7 %** of total recurrent baseline expenditure in that year that is subject to EPP. Total EPP savings (as a percentage of recurrent baseline expenditure subject to EPP) achieved by 2002-03 on a **cumulative** basis is **5.0%**.

Category	Savings (\$m)	EPP Measures in 2002-03	Safeguards of Quality Service
PE/PRE	0.145	<ul style="list-style-type: none"> ● Rationalise the provision of clerical services in the General Registry. <p style="margin-left: 40px;"><i>Savings:</i> Deletion of 1 Clerical Assistant post on 1.4.2002.</p>	<p>We shall delete 1 Clerical Assistant post and re-distribute duties among the remaining staff. The office operation will not be affected due to the enhanced productivity and office automation.</p> <p>No staff redundancy will arise as we have obtained the agreement of the Director of General Grades to redeploy the Clerical Assistant elsewhere.</p>
DE/OC	0.244	<ul style="list-style-type: none"> ● Economise on the use of general departmental expenses. 	
Total	0.389		

PE: Personal Emoluments

i.e. Staff salaries and allowances

PRE: Personnel Related Expenses

i.e. Costs related to the employment of staff other than pay and allowances e.g. pensions, staff housing

DE: Departmental Expenses

i.e. The day to day operating expenses of departments e.g. fuel, traveling expenses and furniture

OC: Other Charges

i.e. Significant expenditure peculiar to a particular department's operation

Subventions

i.e. Recurrent payment to non-government bodies in support of their on-going expenses