

“Enhanced Productivity Programme: 2001-02” Booklet

Report on EPP Savings -- Public Service Commission

Total value of EPP savings in 2001-02: **\$0.494 m**, equivalent to **2.6%** of total recurrent baseline expenditure in that year that is subject to EPP. Total EPP savings (as a percentage of recurrent baseline expenditure subject to EPP) achieved by 2001-02 on a **cumulative** basis is **3.6%**.

Category	Savings (\$m)	EPP Measures in 2001-02	Safeguards of Quality Service
PE/PRE	0.343	<ul style="list-style-type: none"> ● Rationalise the provision of clerical services in the processing teams. <p><i>Savings:</i> Deletion of 2 Assistant Clerical Officer posts in 2000-01.</p>	<p>We have deleted 2 vacant Assistant Clerical Officer posts on 1.8.2000 and re-distributed duties among the remaining staff. The office operation will not be affected due to the enhanced productivity and office automation.</p> <p>The hire of commercial vehicles is more flexible and cost-effective.</p> <p>No staff redundancy will arise as we have obtained the agreement of the Government Land Transport Administrator to redeploy the Motor Driver elsewhere.</p>
	0.151	<ul style="list-style-type: none"> ● Return the departmental car which is not fully utilised to the Government Land Transport Agency and hire commercial vehicles to meet our demand as and when required. <p><i>Savings:</i> Deletion of 1 Motor Driver post in 2001-02.</p>	
<i>Subtotal</i>	<i>0.494</i>		
Total	0.494		

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| PE : Personal Emoluments | i.e. Staff salaries and allowances |
| PRE : Personnel Related Expenses | i.e. Costs related to the employment of staff other than pay and allowances e.g. pensions, staff housing |
| DE: Departmental Expenses | i.e. The day to day operating expenses of departments e.g. fuel, travelling expenses and furniture |
| OC: Other Charges | i.e. Significant expenditure peculiar to a particular department's operation |
| Subventions | i.e. Recurrent payment to non-government bodies in support of their on-going expenses |