

**“Enhanced Productivity Programme: 2000-01” Booklet**

**Report on EPP savings -- Office of The Ombudsman**

Total value of EPP Savings : **\$0.764m**, equivalent to **1.2%** of total Recurrent Baseline Expenditure in 2000-01 which is subject to EPP.

<b>Category</b>	<b>\$m</b>	<b>EPP Measures</b>	<b>Safeguards for Quality Service</b>
<b>PE</b>	0.125	<ul style="list-style-type: none"> <li>Increase staff productivity. Cease the practice of by-hand delivery of paper-based documents.</li> </ul> <p><i>Savings :</i> Deletion of 1 Office Assistant post on 1.4.2000.</p>	The duties of the deleted post will be shared among the remaining three Office Assistants through increased productivity.
<b>DE/OC</b>	0.398	<ul style="list-style-type: none"> <li>Redeploy internal staffing resources so as to maximise staff output and productivity for coping with the increase in investigation workload and the need for strengthening publicity activities without increasing the overall staff complement of the Office in the coming year.</li> </ul>	An amount of \$0.398m has been allocated by the Finance Bureau to this Office as the Efficiency Dividend for 2000-01 and this amount can be deployed for strengthening the staff complement of the agreement investigation officers to cope with increase in caseload and also for increasing the existing level of publicity activities. It is now decided that this amount will no longer be required as any workload increase will be coped with by redeployment of existing resources.
	0.241	<ul style="list-style-type: none"> <li>Carefully examine the overall community relations strategy. Savings will be achieved by adjusting the priorities of the community relations activities.</li> </ul>	
	<i>0.639</i>		

<b>Category</b>	<b>\$m</b>	<b>EPP Measures</b>	<b>Safeguards for Quality Service</b>
<b>Total</b>	<b>0.764</b>		

Note

- PE : Personal Emoluments i.e. Staff salaries and allowances
- PRE : Personnel Related Expenses i.e. Costs related to the employment of staff other than pay and allowances e.g. pensions, staff housing
- DE: Departmental Expenses i.e. The day to day operating expenses of departments e.g. fuel, travelling expenses and furniture
- OC: Other Charges i.e. Significant expenditure peculiar to a particular department's operation