

“Enhanced Productivity Programme : 2002-03” Booklet

Report on EPP Savings – Office of Telecommunications Authority Trading Fund

Total value of EPP savings in 2002-03: **\$0.975m**, equivalent to **0.4%** of total extrapolated operating expenditure* in that year that is subject to EPP. Total EPP savings (as a percentage of extrapolated operating expenditure in 2002-03 that is subject to EPP) achieved by 2002-03 on a **cumulative** basis is **5.0 %**.

Category	Savings (\$m)	EPP Measures in 2002-03	Safeguards for Quality Service
PE/PRE	0.975	<ul style="list-style-type: none"> ● Provide flexible engagement and deployment of staff in order to enhanced efficiency <p><i>Savings:</i> <u>Administrative Services Division</u> Deletion of 1 CLO II in 2001-02</p> <p>Deletion of 1 PS II post in 2001-2</p> <p>Deletion of 4 Clerical Assistants posts in 2001-02</p> <p><i>Additional requirements:</i> Employing 1 contract CLO II.</p> <p>Employing 4 contract Administrative Assistants.</p>	<p>The work of the CLO II, PS II and 3 CAs have been replaced by contract staff. The work of another CA has been absorbed by other existing staff.</p> <p>We have already obtained the agreement of Commissioner of Official Languages and the Director of General Grades.</p> <p>The performance of the division will be closely monitored to ensure that the services delivered will meet the performance pledges.</p>
Total	0.975		

* Extrapolated operating expenditure means projected recurrent expenditure for 2002-03 to meet the expected increases/decreases in business volume since 1998-99.

PE :	Personal Emoluments	i.e. Staff salaries and allowances
PRE :	Personal related Expenses	i.e. Costs related to the employment of staff other than pay and allowances e.g. pensions, staff housing
DE:	Departmental Expenses	i.e. The day to day operating expenses of departments e.g. fuel, travelling expenses and furniture
OC :	Other Charges	i.e. Significant expenditure peculiar to a particular department's operation