

“Enhanced Productivity Programme: 2000-01” Booklet

Report on EPP Savings -- Official Receiver's Office

Total value of EPP Savings : **\$1.376m**, equivalent to **1%** of total Recurrent Baseline Expenditure in 2000-01 which is subject to EPP.

Category	\$m	EPP Measures	Safeguards for Quality Service
PE/PRE	0.181	<ul style="list-style-type: none"> • Rationalise outdoor investigation work of clerical officers so that more sites can be visited for each outdoor trip. Furthermore, the criteria for entitlement to hardship allowance is tightened resulting in saving of allowance to be paid. 	As the same number of sites can be visited after more co-ordination work is performed, there is no deterioration in the quality of service. The time saved by staff on outdoor work more than covers the effort to co-ordinate the trips.
DE/OC	1.195	<ul style="list-style-type: none"> • Suspend name search for landed properties in winding-up cases and self-petition bankruptcy cases after the pilot exercise is reviewed. Name search for landed properties regarding bankrupts and wound-up companies only produce fruitful results occasionally in the past. A lot of time costs and expenses were expended in this kind of investigation. 	Information about landed properties will be obtained from record of charges registered with the Companies Registry or from ex-employees of companies or creditors. Where the case officer feels justified, searches are conducted in selected cases.
Total	1.376		

Note

PE : Personal Emoluments

i.e. Staff salaries and allowances

PRE : Personnel Related Expenses

i.e. Costs related to the employment of staff other than pay and allowances e.g. pensions, staff housing

DE: Departmental Expenses

i.e. The day to day operating expenses of departments e.g. fuel, travelling expenses and furniture

OC: Other Charges

i.e. Significant expenditure peculiar to a particular department's operation