

“Enhanced Productivity Programme: 2002-03” Booklet

Report on EPP Savings – The Land Registry Trading Fund

Total value of EPP Savings in 2002-03: **\$0.854 m**, equivalent to **0.3%** of total extrapolated operating expenditure* in that year that is subject to EPP. Total EPP savings (as a percentage of extrapolated operating expenditure in 2002-03 that is subject to EPP) achieved by 2002-03 on a **cumulative** basis is **12.1%**.

Category	Savings (\$m)	EPP Measures in 2002-03	Safeguards for Quality Service
PE/PRE	0.854	<ul style="list-style-type: none"> • Replace civil servants retired under the Voluntary Retirement (VR) Scheme and other civil service staff with non-civil service contract (NCSC) staff. <p><i>Savings :</i> Deletion of 3 Clerical Assistant posts in 2001-02 and 1 Clerical Assistant post in 2002-03 due to release of VR retirees.</p> <p>Deletion of 1 Clerical Assistant post and 1 Office Assistant post in 2001-02 due to transfer of the incumbents.</p> <p><i>Additional Requirements :</i> Employment of 4 Contract Assistant Clerks and 1 Contract Office Attendant in 2001-02 and 1 Contract Assistant Clerk in 2002-03.</p>	<p>As a Trading Fund, the Land Registry requires flexible engagement and deployment of staff to enable it to respond quickly to changes in demand for services. It is the Land Registry’s long-term objective to maintain 15% of its staff on temporary / contract terms since 1993. Despite the sluggish property market last year, the percentage has reached about 8%. As a number of staff will leave the Civil Service under the Voluntary Retirement Scheme, the Land Registry will take this opportunity to increase the percentage of its NCSC staff.</p> <p>We shall be able to accommodate all the above deletions of posts through internal redeployment and release of surplus staff under the Voluntary Retirement Scheme. No staff redundancy will arise.</p>
Total	0.854		

* Extrapolated operating expenditure means projected recurrent expenditure for 2002-03 to meet the expected increases/decreases in business volume since 1998-99.

PE :	Personal Emoluments	i.e.	Staff salaries and allowances
PRE :	Personnel Related Expenses	i.e.	Costs related to the employment of staff other than pay and allowances e.g. pensions, staff housing
DE :	Departmental Expenses	i.e.	The day to day operating expenses of departments e.g. fuel, travelling expenses and furniture
OC :	Other Charges	i.e.	Significant expenditure peculiar to a particular department's operation