

“Enhanced Productivity Programme: 2002-03” Booklet

Report on EPP Savings - Joint Secretariat for the Advisory Bodies on Civil Service and Judicial Salaries and Conditions of Service

Total value of EPP savings in 2002-03: **\$0.131 m**, equivalent to **0.8%** of total recurrent baseline expenditure in that year that is subject to EPP. Total EPP savings (as a percentage of recurrent baseline expenditure subject to EPP) achieved by 2002-03 on a **cumulative** basis is **5.0%**.

Category	Savings (\$m)	EPP Measures in 2002-03	Safeguards for Quality Service
DE	0.131	<ul style="list-style-type: none"> • Reduce expenditure on recurrent departmental expenses including photocopying and related consumables, postage, travelling expenses, printing of publications, equipment maintenance, etc. through the wider use of electronic means of communication and dissemination of reports/information; exert greater control on other departmental expenses. 	The wider use of information technology will enhance efficiency in the delivery of services of the Secretariat, thus enabling it to move further towards developing the e-government.
Total	0.131		

With effect from 1 December 2001, the former secretariats of the Standing Commission on Civil Service Salaries and Conditions of Service and the Standing Committee on Disciplined Services Salaries and Conditions of Service have been amalgamated to form the Joint Secretariat for the Advisory Bodies on Civil Service and Judicial Salaries and Conditions of Service. The EPP savings figures under this item represent those in respect of the Standing Commission on Civil Service Salaries and Conditions of Service. The Standing Committee on Disciplined Services Salaries and Conditions of Service has already achieved its 5% EPP target in 2001-02.

PE :	Personal Emoluments	i.e.	Staff salaries and allowances
PRE :	Personnel Related Expenses	i.e.	Costs related to the employment of staff other than pay and allowances e.g. pensions, staff housing
DE :	Departmental Expenses	i.e.	The day to day operating expenses of departments e.g. fuel, travelling expenses and furniture
OC :	Other Charges	i.e.	Significant expenditure peculiar to a particular department's operation
Subventions		i.e.	Recurrent payment to non-government bodies in support of their on-going expenses