

“Enhanced Productivity Programme: 2001-02” Booklet

Report on EPP Savings – Hong Kong Productivity Council

Total value of EPP savings in 2001-02: \$ **3.775 m**, equivalent to **2.0%** of total recurrent baseline expenditure in that year that is subject to EPP. Total EPP savings (as a percentage of recurrent baseline expenditure subject to EPP) achieved by 2001-02 on a **cumulative** basis is **3.0%**.

Category	Savings (\$m)	EPP Measures in 2001-02	Safeguards for Quality Service
Subventions	1.376	<ul style="list-style-type: none"> ● Regrade the following posts in 2001-02 – <ul style="list-style-type: none"> 1 Senior Principal Consultant to Principal Consultant 2 Senior Consultant to Associate Consultant 	Regrading of posts is necessary from time to time to implement the Hong Kong Productivity Council’s (HKPC) basic staffing policy to redeploy resources from slow growth areas to demand-led areas and will not affect the quality of our existing services.
	0.240	<ul style="list-style-type: none"> ● Identify areas where the auditing services provided by accounting firms to the Innovation and Technology Fund projects launched by HKPC can be reduced, and hence a reduction of audit fees charged by the accounting firms. 	These are measures to streamline and improve our internal management practices and procedures which will enhance productivity and achieve saving in costs, but will not affect the quality of our services.
	0.372	<ul style="list-style-type: none"> ● Implement the “green office” initiatives through savings in energy and papers, and reduce expenditure on photocopying papers through setting up a web page for document management. 	

Category	Savings (\$m)	EPP Measures in 2001-02	Safeguards for Quality Service
	0.583	<ul style="list-style-type: none"> ● Reschedule training courses, redesign training pamphlets, standardise training material design to reduce costs of administrating, preparing and delivering training courses to clients. 	
	1.204	<ul style="list-style-type: none"> ● Through review of internal management practices, HKPC anticipates that the period required for delivery of consultancy services on Total Quality Management and Enterprise Resources Planning to clients can be shortened from six to four months. Savings in costs of providing consultancy services can be achieved in these two areas. 	
Total	3.775		

Subventions

i.e. Recurrent payment to non-government bodies in support of their on-going expenses