

“Enhanced Productivity Programme: 2001-02” Booklet

Report on EPP Savings – Department of Health

Total value of EPP savings in 2001-02: **\$61.362 m** equivalent to **2.0 %** of total recurrent baseline expenditure in that year that is subject to EPP. Total EPP savings (as a percentage of recurrent baseline expenditure subject to EPP) achieved by 2001-02 on a **cumulative** basis is **3.0%**.

Category	Savings (\$m)	EPP Measures in 2001-02	Safeguards for Quality Service
PE/PRE	1.485	<ul style="list-style-type: none"> ● Centralise manpower from three peripheral centres in the Central Health Education Unit. <p><i>Savings:</i> Deletion of the following vacant posts in 2000-01–</p> <ul style="list-style-type: none"> 1 Nursing Officer 1 Registered Nurse 2 Enrolled Nurse 2 Office Assistant 	<p>We are committed to ensuring that our policy objectives and the quality of services delivered to the public will not be undermined as a result of our implementation of the EPP. We are able to achieve this through staff redeployment, greater productivity, process re-engineering and outsourcing of supporting services as appropriate.</p>
	5.584	<ul style="list-style-type: none"> ● Rationalise services and streamline operations in the Child Assessment Centres. <p><i>Savings:</i> Deletion of the following vacant posts in 2000-01–</p> <ul style="list-style-type: none"> 1 Scientific Officer (Medical) 2 Speech Therapist 2 Clinical Psychologist 1 Optometrist 1 Electrical Technician <p>Non-creation of the following funded posts in 2000-01–</p> <ul style="list-style-type: none"> 2 Scientific Officer (Medical) 1 Speech Therapist 5 Assistant Clerical Officer 	<p>For initiatives involving changes in the mode of operations or process of service delivery, we promote those changes and provide suitable training/briefing to ensure that staff can adapt to the transition.</p> <p>We also take advantage of private sector participation by contracting out supporting services where they are more cost effective. We have stipulated the service standards in the service contracts and allowed sufficient time for the contractors to prepare for taking on the service. We also monitor their performance closely.</p>

Category	Savings (\$m)	EPP Measures in 2001-02	Safeguards for Quality Service
	6.143	<ul style="list-style-type: none"> ● Reorganise the District Health System through redistribution of duties and redeployment. <p><i>Savings:</i> Deletion of 1 Hospital Administrator II post in 2000-01.</p> <p>Non-creation of the following funded posts in 2000-01–</p> <ul style="list-style-type: none"> 1 Senior Medical & Health Officer 3 Nursing Officer 3 Executive Officer I 2 Clerical Officer 5 Assistant Clerical Officer 3 Clerical Assistant 	<p>We are able to accommodate all deletion proposals through deletion of vacancies, natural wastage and internal redeployment. No staff is forced to leave the service on redundancy.</p> <p>Where redeployment outside of department is involved, we have obtained the agreement of the relevant Heads of Grades.</p> <p>We maintain communication with staff on our EPP plans through the Departmental Consultative Committees and listen to their feedback.</p>
	2.304	<ul style="list-style-type: none"> ● Streamline operations in dental clinics and laboratories. <p><i>Savings:</i> Deletion of the following vacant posts in 2000-01–</p> <ul style="list-style-type: none"> 2 Dental Technician II 1 Supplies Assistant <p>Non-creation of the following funded posts in 2000-01–</p> <ul style="list-style-type: none"> 1 Senior Dental Officer 1 Senior Dental Surgery Assistant 1 Dental Surgery Assistant 1 Dental Hygienist 	
	2.519	<ul style="list-style-type: none"> ● Redeploy existing manpower to operate the Cheung Sha Wan Government Offices Dental Clinic and the Prince of Wales Hospital Oral and Maxillofacial Unit. 	

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	6.098	<p><i>Savings:</i> Non-creation of the following funded posts in 2000-01–</p> <p>2 Dental Officer 5 Dental Surgery Assistant 1 Clerical Assistant 1 Laboratory Attendant</p> <p>● Reduce the staffing provision in less busy Elderly Health Centres and reorganise Visiting Health Team services.</p> <p><i>Savings:</i> Deletion of the following vacant posts in 2000-01–</p> <p>1 Dietitian 2 Clinical Psychologist</p> <p>Non-creation of the following funded posts in 2000-01–</p> <p>4 Medical & Health Officer 1 Scientific Officer (Medical) 5 Enrolled Nurse</p>	
	6.871	<p>● Reduce the staffing provision for less busy clinics.</p> <p><i>Savings:</i> Deletion of the following vacant posts in 2000-01–</p> <p>3 Medical & Health Officer 5 Dispenser</p> <p>Non-creation of the following funded posts in 2000-01–</p> <p>5 Medical & Health Officer 2 Enrolled Nurse</p>	

Category	Savings (\$m)	EPP Measures in 2001-02	Safeguards for Quality Service
	5.742	<ul style="list-style-type: none"> ● Redeploy existing manpower to operate the General Out-patient Clinic in the West Kowloon Health Centre. <p><i>Savings:</i> Non-creation of the following funded posts in 2000-01–</p> <p style="padding-left: 20px;">6 Medical & Health Officer 7 Enrolled Nurse</p>	
	4.832	<ul style="list-style-type: none"> ● Reduce leave reserve posts. <p><i>Savings:</i> Deletion of 7 Medical & Health Officer posts in 2000-01.</p>	
	2.238	<ul style="list-style-type: none"> ● Streamline procedures and centralise services in the Pathology Service. <p><i>Savings:</i> Deletion of the following vacant posts in 2000-01–</p> <p style="padding-left: 20px;">1 Medical & Health Officer 2 Scientific Officer (Medical)</p> <p>Non-creation of 2 Assistant Clerical Officer posts in 2000-01.</p>	
	2.467	<ul style="list-style-type: none"> ● Reorganise Anti-venereal Disease Office and centralise manpower from peripheral skin clinics. <p><i>Savings:</i> Deletion of 4 Enrolled Nurse posts in 2000-01.</p> <p>Non-creation of the following funded posts in 2000-01–</p> <p style="padding-left: 20px;">2 Medical & Health Officer 1 Assistant Clerical Officer</p>	

Category	Savings (\$m)	EPP Measures in 2001-02	Safeguards for Quality Service
	4.368	<ul style="list-style-type: none"> ● Reduce manpower in chest clinics through streamlining of operations. <p><i>Savings:</i> Deletion of the following vacant posts in 2000-01–</p> <p style="padding-left: 20px;">3 Dispenser 1 Inoculator</p> <p>Non-creation of the following funded posts in 2000-01–</p> <p style="padding-left: 20px;">1 Medical & Health Officer 10 Enrolled Nurse 2 Assistant Clerical Officer 3 Office Assistant</p>	
	2.142	<ul style="list-style-type: none"> ● Contract out cleansing services in various service units. <p><i>Savings:</i> Deletion of 18 Workman II posts in 2000-01.</p> <p>Non-creation of 1 Workman II post in 2000-01.</p>	
	1.221	<ul style="list-style-type: none"> ● Contract out security services in various clinics <p><i>Savings:</i> Deletion of 4 Property Attendant posts in 2000-01.</p> <p>Non-creation of 6 Property Attendant posts in 2000-01.</p>	
<i>Subtotal</i>	54.014		
Subventions		<ul style="list-style-type: none"> ● Savings from the following subvented organisations : <ul style="list-style-type: none"> - Prince Philip Dental Hospital (PPDH) 	Most of savings derive from deletion of posts, restraining departmental expenses and generating more income.

Category	Savings (\$m)	EPP Measures in 2001-02	Safeguards for Quality Service
		<ul style="list-style-type: none"> - Family Planning Association of Hong Kong - Hong Kong St. John Ambulance - Hong Kong Red Cross - Hong Kong Council on Smoking and Health - Society for the Aid and Rehabilitation of Drug Abusers - Caritas Hong Kong - Hong Kong Christian Service 	
<i>Subtotal</i>	7.348		
Total	61.362		

PE : Personal Emoluments

i.e. Staff salaries and allowances

PRE : Personnel Related Expenses

i.e. Costs related to the employment of staff other than pay and allowances e.g. pensions, staff housing

DE: Departmental Expenses

i.e. The day to day operating expenses of departments e.g. fuel, travelling expenses and furniture

OC: Other Charges

i.e. Significant expenditure peculiar to a particular department's operation

Subventions

i.e. Recurrent payment to non-government bodies in support of their on-going expenses