

## “Enhanced Productivity Programme: 2000-01” Booklet

### Report on EPP Savings -- Department of Health

Total value of EPP Savings: **\$36.718m**, equivalent to **1.05%** of total Recurrent Baseline Expenditure in 2000-01 which is subject to EPP, made up of \$30.272m savings already achieved in 1999-2000 through advance implementation of EPP and \$6.446m additional savings in 2000-01.

Category	\$m	EPP Measures	Safeguards for Quality Service
<b>PE/PRE</b>	0.388	<ul style="list-style-type: none"> <li>• Hire private security service instead of employing Property Attendants.</li> </ul> <p style="margin-left: 20px;"><i>Savings :</i> Deletion of 3 Property Attendant posts in 1999-2000.</p> <p style="margin-left: 20px;"><i>Additional requirements :</i> DE of \$0.2m (see the 1st bullet under DE below)</p>	<p>For hire of service, we have stipulated the service standard in the service contracts and will closely monitor the contractors' performance accordingly.</p> <p>We have also allowed sufficient time for proper training of contractors.</p>
	2.515	<ul style="list-style-type: none"> <li>• Hire private cleansing contractors for clinics instead of employing Workmen II.</li> </ul> <p style="margin-left: 20px;"><i>Savings :</i> Deletion of 21 Workman II posts in 1999-2000.</p> <p style="margin-left: 20px;"><i>Additional requirements :</i> DE of \$1.15 m (see the 1st bullet under DE below)</p>	<p>We shall be able to accommodate all deletions and downgrading of posts through natural wastage or internal redeployment.</p> <p>Where redeployment outside of department is involved, we have also obtained approval from the relevant Heads of Grade. We will try to avoid staff redundancy and ensure staff's interests are fully taken care of.</p>
	5.523	<ul style="list-style-type: none"> <li>• Re-rank and re-grade posts to allow for redistribution of duties and right-sizing of the District Health System.</li> </ul>	<p>Where there are changes to the mode of operations or process of service delivery, we promote those changes and provide suitable training within the organisation to</p>

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	(2.110)	<p><i>Savings :</i> Deletion of the following posts in 1999-2000 -</p> <ul style="list-style-type: none"> <li>1 Senior Nursing Officer</li> <li>2 Nursing Officers</li> <li>5 Assistant Clerical Officers</li> <li>1 Clerical Assistant</li> <li>2 Typists</li> <li>5 Office Assistants</li> <li>2 Hospital Administrators I</li> <li>2 Hospital Administrators II</li> <li>2 Workmen II</li> </ul> <p><i>Additional requirements:</i> Creation of the following posts in 1999-2000 -</p> <ul style="list-style-type: none"> <li>2 Clerical Officers</li> <li>3 Executive Officers I</li> </ul>	ensure that staff can adapt to the transition. Staff can also voice their feedback through the Departmental Consultation Committee meetings.
	0.381	<ul style="list-style-type: none"> <li>• Centralise manpower from 3 peripheral centres in the Central Health Education Unit</li> </ul> <p><i>Savings :</i> Deletion of the following posts in 1999-2000 -</p> <ul style="list-style-type: none"> <li>1 Clerical Assistant</li> <li>2 Workmen II</li> </ul>	
	0.546	<ul style="list-style-type: none"> <li>• Re-organise shift pattern and operational relief system in Port Health Office.</li> </ul> <p><i>Savings :</i> Deletion of the following posts in 1999-2000 -</p> <ul style="list-style-type: none"> <li>1 Registered Nurse</li> <li>2 Workmen II</li> </ul>	

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	1.373	<ul style="list-style-type: none"> <li>● Streamline the work of inoculators in Government clinics.</li> </ul> <p><i>Savings :</i> Deletion of 8 Inoculator posts in 1999-2000.</p>	
	5.265	<ul style="list-style-type: none"> <li>● Review and streamline the Elderly Health Services.</li> </ul> <p><i>Savings :</i> Deletion of the following posts in 1999-2000 -</p> <p>2 Senior Medical and Health Officers 1 Medical and Health Officer 1 Nursing Officer 1 Clinical Psychologist 1 Physiotherapist I 1 Occupational Therapist I 1 Dietician</p>	
	8.360	<ul style="list-style-type: none"> <li>● Close three maternity homes in Tai Po, Mona Fong and Sha Tau Kok.</li> </ul> <p><i>Savings :</i> Deletion of the following posts in 1999-2000 -</p> <p>1 Nursing Officer 9 Registered Nurses 9 Midwives 22 Ward Attendants</p>	
	4.520	<ul style="list-style-type: none"> <li>● Cut clinic sessions of under-utilised day clinics.</li> </ul> <p><i>Savings :</i> Deletion of 6 Medical and</p>	

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	<p>4.940</p> <p>1.260</p> <p>0.120</p> <hr/> <p>33.081</p>	<p>Health Officer posts in 1999-2000.</p> <ul style="list-style-type: none"> <li>● Review the Pharmaceutical Service.</li> </ul> <p><i>Savings :</i> Deletion of 26 Dispenser posts in 1999-2000.</p> <ul style="list-style-type: none"> <li>● Streamline the work in Dental Laboratories.</li> </ul> <p><i>Savings :</i> Deletion of 5 Dental Technician II posts in 1999-2000.</p> <ul style="list-style-type: none"> <li>● Delete 1 Workman II post in Family Health Service</li> </ul>	
<b>DE/OC</b>	(1.350)	<ul style="list-style-type: none"> <li>● Additional outsourcing requirement as a result of contracting out security and cleansing services in clinics (the 1st and 2nd bullets under PE savings above).</li> <li>● Record savings arising from the closure of maternity homes in Tai Po, Mona Fong and Sha Tau Kok (the 8th bullet under PE savings above).</li> </ul>	

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	0.550	<ul style="list-style-type: none"> <li>Record savings arising from cutting clinic sessions of underutilised day clinics (the 9th bullet under PE savings above).</li> </ul>	
	0.100	<ul style="list-style-type: none"> <li>Reduce employment of temporary staff for leave relief in the Pharmaceutical Service.</li> </ul>	
	0.193	<ul style="list-style-type: none"> <li>Achieve savings in temporary staff due to office automation.</li> </ul>	
	0.977	<ul style="list-style-type: none"> <li>Achieve savings by centralising procurement of general supplies and office equipment.</li> </ul>	
	0.870		
<b>Subventions</b>	2.767	<ul style="list-style-type: none"> <li>Savings from the following subvented organisations : <ul style="list-style-type: none"> <li>– Prince Philip Dental Hospital (PPDH) (Please refer to the separate return under PPDH)</li> <li>– Family Planning Association</li> <li>– Hong Kong St. John Ambulance</li> <li>– Hong Kong Red Cross</li> <li>– Tung Wah Group of Hospitals (Herbalist Clinics)</li> <li>– Hong Kong Council on Smoking and Health</li> <li>– Caritas Hong Kong</li> <li>– Hong Kong Christian Service</li> </ul> </li> </ul>	Most of the savings derived from freezing vacancies (e.g. the Society for the Aid and Rehabilitation of Drug Abusers and the Family Planning Association) and restraining DE expenditure.
<b>Total</b>	<b>36.718</b>		

## Note

PE :	Personal Emoluments	i.e. Staff salaries and allowances
PRE :	Personnel Related Expenses	i.e. Costs related to the employment of staff other than pay and allowances e.g. pensions, staff housing
DE:	Departmental Expenses	i.e. The day to day operating expenses of departments e.g. fuel, travelling expenses and furniture
OC:	Other Charges	i.e. Significant expenditure peculiar to a particular department's operation
Subventions		i.e. Recurrent payment to non-government bodies in support of their on-going expenses