

“Enhanced Productivity Programme: 2002-03” Booklet

Report on EPP Savings -- Transport Bureau

Total value of EPP savings in 2002-03 : **\$1.462 m**, equivalent to **2.0%** of total recurrent baseline expenditure in that year that is subject to EPP. Total EPP savings (as a percentage of recurrent baseline expenditure subject to EPP) achieved by 2002-03 on a **cumulative** basis is **5.0%**.

Category	Savings (\$m)	EPP Measures in 2002-03	Safeguards for Quality Service
PE/PRE	0.694	<ul style="list-style-type: none"> • Rationalise general support services. <p>Savings:</p> <p>Deletion of 1 Senior Clerical Officer post.</p> <p>Deletion of 1 Personal Secretary I post.</p>	<p>Workload will be absorbed by the existing staff without affecting the standard of the general support services.</p> <p>The deletion of the posts will not give rise to staff redundancy as these posts are vacant.</p>
<i>Subtotal</i>	<i>0.694</i>		
DE/OC	0.768	<ul style="list-style-type: none"> • Improve maintenance to reduce expenses on replacement of office furniture and equipment. 	<p>Through more frequent maintenance, the serviceable life span of office furniture and equipment is extended, thereby reducing the expenses for replacing them.</p>
<i>Subtotal</i>	<i>0.768</i>		
Total	1.462		

PE :	Personal Emoluments	i.e. Staff salaries and allowances
PRE :	Personnel Related Expenses	i.e. Costs related to the employment of staff other than pay and allowances e.g. pensions, staff housing
DE:	Departmental Expenses	i.e. The day to day operating expenses of departments e.g. fuel, travelling expenses and furniture
OC:	Other Charges	i.e. Significant expenditure peculiar to a particular department's operation
Subventions		i.e. Recurrent payment to non-government bodies in support of their on-going expenses