

“Enhanced Productivity Programme : 2000-01” Booklet

Report on EPP Savings -- Security Bureau

Total value of EPP Savings : **\$1.157m** equivalent to **1%** of total Recurrent Baseline Expenditure in 2000-01 which is subject to EPP.

Category	\$m	EPP Measures	Safeguards for Quality Service
PE/PRE	0.360	<ul style="list-style-type: none"> Re-rank the posts to allow for re-distribution of duties along with merger of the Central Registry of Drug Abuse Section and the Statistics Unit. <p><i>Savings :</i> Deletion of 2 Senior Statistical Officer posts in 1999-2000.</p> <p><i>Additional requirement :</i> Creation of 1 Statistician post.</p>	<p>No staff redundancy will arise. Where deletion of General Grade posts, we have obtained the agreement of relevant Heads of Grades.</p>
	0.325	<ul style="list-style-type: none"> Contract out the support services of statistical computer systems. <p><i>Savings:</i> Deletion of 2 Computer Operator II/Student Computer Operator posts in 1999-2000.</p> <p><i>Additional requirements:</i> DE of \$0.286m (see 1st bullet under DE below)</p>	
	0.685		
DE/OC	(0.286)	<ul style="list-style-type: none"> Outsourcing Please refer to the 2nd bullet under PE/PRE above. 	

Category	\$m	EPP Measures	Safeguards for Quality Service
	0.172	<ul style="list-style-type: none"> Achieve savings in training expenses as self-learning kits for shared use among officers are further promoted. The cost for sending individual officers to attend courses arranged by contractors is therefore reduced. 	<p>With the same content of knowledge delivered, self-learning kits (in the form of videos, CD-ROMs, printed materials, etc) cater for a bigger audience on a continuous basis with a fixed capital cost. Officers concerned are allowed to more flexibly manage their training time and use the kits at times they find feasible.</p>
	0.286	<ul style="list-style-type: none"> Reduce requirement for stationery, paper and office equipment as a result of the streamlining of office procedures in the Statistics Unit with its re-engineering. 	
	0.300	<ul style="list-style-type: none"> Control critically the replacement and addition of furniture and equipment so as to avoid wastage. 	
	0.472		
Total	1.157		

Note

PE :	Personal Emoluments	i.e. Staff salaries and allowances
PRE :	Personnel Related Expenses	i.e. Costs related to the employment of staff other than pay and allowances e.g. pensions, staff housing
DE :	Departmental Expenses	i.e. The day to day operating expenses of departments e.g. fuel, travelling expenses and furniture
OC :	Other Charges	i.e. Significant expenditure peculiar to a particular department's operation