

## “Enhanced Productivity Programme: 2002-03” Booklet

### Report on EPP Savings – Planning and Lands Bureau and Works Bureau

Total value of EPP savings in 2002-03: **\$5.572 m**, equivalent to **2.0%** of total recurrent baseline expenditure in that year that is subject to EPP. Total EPP savings (as a percentage of recurrent baseline expenditure subject to EPP) achieved by 2002-03 on a **cumulative** basis is **5.0%**.

Category	Savings (\$m)	EPP Measures in 2002-03	Safeguards for Quality Service
<b>DE</b>	1.505	<ul style="list-style-type: none"> <li>• <input type="checkbox"/> Reduce expenditure following the adoption of the recommendation of a review to bring the level of honoraria payable to graduate trainees in line with the Civil Service benchmark and entry pay for civil servants with similar qualifications.</li> </ul>	The graduate trainees are adequately supervised to ensure that the quality of their service is maintained.
	3.335	<ul style="list-style-type: none"> <li>• <input type="checkbox"/> Reduce recurrent costs of a major computer system by the use of more competitive dataline rental charges and the use of hardware with lower maintenance charges.</li> </ul>	With technological advancement, the new datalines and computer hardware will provide equivalent or improved functionalities.
	0.732	<ul style="list-style-type: none"> <li>• <input type="checkbox"/> Economise on the use of resources in such areas as photocopying, office supplies, procurement of stores and equipment, postage and printing etc. to save recurrent cost.</li> </ul>	The optimum use of resources will reduce cost without affecting the quality of service.
<i>Subtotal</i>	<i>5.572</i>		
<b>Total</b>	<b>5.572</b>		

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|-------|----------------------------|--|
| PE :  | Personal Emoluments        | i.e. Staff salaries and allowances   |
| PRE : | Personnel Related Expenses | i.e. Costs related to the employment of staff other than pay and allowances e.g. pensions, staff housing |
| DE:   | Departmental Expenses      | i.e. The day to day operating expenses of departments e.g. fuel, travelling expenses and furniture       |
| OC:   | Other Charges              | i.e. Significant expenditure peculiar to a particular department's operation                             |

Subventions

i.e. Recurrent payment to non-government bodies in support of their on-going expenses