

## “Enhanced Productivity Programme : 2000-01” Booklet

### Report on EPP Savings -- Health and Welfare Bureau

Total value of EPP Savings: **\$0.777m**, equivalent to **1%** of total Recurrent Baseline Expenditure in 2000-01 which is subject to EPP, made up of \$0.291m savings already achieved in 1999-2000 through advance implementation of EPP and \$0.486m additional savings in 2000-01.

Category	\$m	EPP Measures	Safeguards for Quality Service
<b>PE/PRE</b>	0.182	<ul style="list-style-type: none"> <li>• Review staffing and re-distribute duties in the General Registry, Rehabilitation Division.</li> </ul> <p><i>Savings:</i> Deletion of 1 Assistant Clerical Officer post on 1.4.2000.</p>	The Director of General Grades has agreed to the post deletion upon the retirement of the incumbent in late February 2000.
<b>DE/OC</b>	0.143	<ul style="list-style-type: none"> <li>• Reduce consumption of energy and paper.</li> </ul>	
	0.422	<ul style="list-style-type: none"> <li>• Reduce spending on stores, equipment and office stationery.</li> </ul>	
	0.030	<ul style="list-style-type: none"> <li>• Achieve savings by contracting out document despatch service.</li> </ul>	
	<i>0.595</i>		
<b>Total</b>	<b>0.777</b>		

#### Note

- |       |                            |  |
|-------|----------------------------|--|
| PE :  | Personal Emoluments        | i.e. Staff salaries and allowances   |
| PRE : | Personnel Related Expenses | i.e. Costs related to the employment of staff other than pay and allowances e.g. pensions, staff housing |
| DE :  | Departmental Expenses      | i.e. The day to day operating expenses of departments e.g. fuel, travelling expenses and furniture       |
| OC :  | Other Charges              | i.e. Significant expenditure peculiar to a particular department's operation                             |