

“Enhanced Productivity Programme: 2001-02” Booklet

Report on EPP Savings -- Home Affairs Bureau

Total value of EPP savings in 2001-02: **\$2.717m**, equivalent to **2.0%** of total recurrent baseline expenditure in that year that is subject to EPP. Total EPP savings (as a percentage of recurrent baseline expenditure subject to EPP) achieved by 2001-02 on a **cumulative** basis is **3.0%**.

Category	Savings (\$m)	EPP Measures in 2001-02	Safeguards for Quality Service
PE/PRE	1.547	<ul style="list-style-type: none"> Reduce expenditure on overtime and acting allowances by reviewing and streamlining existing work process, redeploying staff to meet pressing needs and granting time-off in lieu. 	We shall ensure that same level of service is maintained through keeping the streamlined work process under constant review and monitoring closely the staffing resources for redeployment.
<i>Subtotal</i>	<i>1.547</i>		
DE/OC	0.292	<ul style="list-style-type: none"> Economise on the general departmental expenses. 	We would ensure more economic utilisation of resources and obtain more competitive rates from suppliers.
<i>Subtotal</i>	<i>0.292</i>		
Subventions	0.878	<ul style="list-style-type: none"> Review the level of recurrent subventions to the Hong Kong Philharmonic Society, the Hong Kong Arts Festival Society and the Sports Federation & Olympic Committee of China. 	The subvented organisations are asked to streamline operations and economise on the use of resources so that the quality of service can be maintained at the present level.
<i>Subtotal</i>	<i>0.878</i>		
Total	2.717		

PE: Personal Emoluments

i.e. Staff salaries and allowances

PRE: Personnel Related Expenses

i.e. Costs related to the employment of staff other than pay and allowances e.g. pensions, staff housing

DE: Departmental Expenses

i.e. The day to day operating expenses of departments e.g. fuel, travelling expenses and furniture

OC: Other Charges

i.e. Significant expenditure peculiar to a particular department's operation

Subventions

i.e. Recurrent payment to non-government bodies in support of their on-going expenses