

“Enhanced Productivity Programme: 2002-03” Booklet

Report on EPP Savings – Economic Services Bureau

Total value of EPP savings in 2002-03 : **\$1.47 m**, equivalent to **2.0%** of total recurrent baseline expenditure in that year that is subject to EPP. Total EPP savings (as a percentage of recurrent baseline expenditure subject to EPP) achieved by 2002-03 on a **cumulative** basis is **5.0%**.

Category	Savings (\$m)	EPP Measures in 2002-03	Safeguards for Quality Service
DE/OC	1.470	<ul style="list-style-type: none"> • Economise on the use of departmental expense, which mainly include expenses in respect of overseas duty visits, hire of services and procurement of furniture and equipment. 	<ul style="list-style-type: none"> • Rationalise the schedule of overseas duty visits and reduce number of visits by the use of video conferencing, conducting research on Internet and other possible means to reduce expenditure. • Obtain more competitive rates from services providers and suppliers. • Maximise the utilisation of existing resources and reduce expenses on replacement of office furniture and equipment.
<i>Subtotal</i>	<i>1.470</i>		
Total	1.470		

PE : Personal Emoluments

i.e. Staff salaries and allowances

PRE : Personnel Related Expenses

i.e. Costs related to the employment of staff other than pay and allowances e.g. pensions, staff housing

DE: Departmental Expenses

i.e. The day to day operating expenses of departments e.g. fuel, travelling expenses and furniture

OC: Other Charges

i.e. Significant expenditure peculiar to a particular department's operation

Subventions

i.e. Recurrent payment to non-government bodies in support of their on-going expenses