

## "Enhanced Productivity Programme: 2002-03" Booklet

### Report on EPP Savings - Education & Manpower Bureau

Total value of EPP Savings in 2002-03: **\$1.939 m**, equivalent to **2.0%** of total recurrent baseline expenditure in that year that is subject to EPP. Total EPP savings (as a percentage of recurrent baseline expenditure subject to EPP) achieved by 2002-03 on a **cumulative** basis is **5.0%**.

Category	Savings (\$m)	EPP Measures in 2002-03	Safeguards for Quality Service
<b>DE/OC</b>	0.889	<ul style="list-style-type: none"> <li>• Reschedule and redistribute duties to absorb partly the increase in work demands within existing resources.</li> </ul>	The progress and achievements of various initiatives will be closely monitored to ensure that they could be delivered within the stipulated timeframe.
	0.800	<ul style="list-style-type: none"> <li>• Apply more stringent control on the hiring of consultancy services to ensure a more efficient use of resources.</li> </ul>	The needs for acquisition of consultancy services will be constantly reviewed to ensure that all priority items would be adequately covered.
	0.250	<ul style="list-style-type: none"> <li>• Economise on postage expenses through increasing use of electronic media .</li> </ul>	Use of information technology will facilitate the dissemination of information.
<b>Total</b>	<b>1.939</b>		

PE : Personal Emoluments

PRE : Personnel Related Expenses

DE : Departmental Expenses

OC : Other Charges

Subventions

i.e. Staff salaries and allowances

i.e. Costs related to the employment of staff other than pay and allowances e.g. pensions, staff housing  
i.e. The day to day operating expenses of departments

e.g. fuel, travelling expenses and furniture

i.e. Significant expenditure peculiar to a particular department's operation

i.e. Recurrent payment to non-government bodies in support of their on-going expenses