

## “Enhanced Productivity Programme: 2002-03” Booklet

### Report on EPP Savings – Government Laboratory

Total value of EPP savings in 2002-03 : **\$4.471 m**, equivalent to **2.0%** of total recurrent baseline expenditure in that year that is subject to EPP. Total EPP savings (as a percentage of recurrent baseline expenditure subject to EPP) achieved by 2002-03 on a **cumulative** basis is **5.0%**.

| Category        | Savings (\$m) | EPP Measures in 2002-03  | Safeguards for Quality Service  |
|-----------------|---------------|--|---|
| <b>PE/PRE</b>   | 1.423         | Enhancement of efficiency through development of new technology, modernized process and equipment.<br><br><i>Savings:</i><br>Deletion of the following posts in 2002-03-<br><br>1 Chemist<br>2 Science Laboratory Technician I | Arising from reorganization , 1 Chemist post can be deleted. 2 vacant Science Laboratory Technician I posts can also be deleted. The volume of work will be accommodated by internal redeployment. This is achieved by re-engineering and development of new analytical processes which result in savings in time and manpower. No staff redundancy will arise.   |
| <i>Subtotal</i> | <i>1.423</i>  |  |   |
| <b>DE/OC</b>    | 1.750         | Deletion of the following non-civil service contract posts in 2002-03-<br><br>4 Chemical Analysts<br>3 Laboratory Technical Assistants   | <ul style="list-style-type: none"> <li>• The volume of work will be accommodated by internal redeployment. This is achieved by re-engineering and streamlining of working procedures.</li> <li>• Consumption of consumables and equipment will continue to be strictly controlled. Savings will be achieved through constant streamlining of operating procedures and re-engineering of testing methodology.</li> </ul> |
|                 | 1.298         | Reduce expenditure on laboratory equipment and consumables.  |   |
| <i>Subtotal</i> | <i>3.048</i>  |  |   |
| <b>Total</b>    | <b>4.471</b>  |  |   |

PE : Personal Emoluments

i.e. Staff salaries and allowances

PRE : Personnel Related Expenses

i.e. Costs related to the employment of staff other than

- DE : Departmental Expenses      pay and allowances e.g. pensions, staff housing  
i.e. The day to day operating expenses of departments  
e.g. fuel, travelling expenses and furniture
- OC : Other Charges      i.e. Significant expenditure peculiar to a particular  
department's operation
- Subventions      i.e. Recurrent payment to non-government bodies in  
support of their on-going expenses