

“Enhanced Productivity Programme: 2000-01” Booklet

Report on EPP Savings -- Government Laboratory

Total value of EPP Savings: **\$2.855m**, equivalent to **1.31%** of total Recurrent Baseline Expenditure in 2000–01 which is subject to EPP, made up of \$2.038m savings already achieved in 1999-2000 through advance implementation of EPP and \$0.817m additional savings in 2000-01.

Category	\$m	EPP Measures	Safeguards for Quality Service
PE/PRE	1.723	<ul style="list-style-type: none"> • Streamline operating procedures, re-engineer testing methodologies, use more widely automatic instrumentation and re-distribute duties among existing staff to absorb more work. <p><i>Savings :</i> Deletion of the following posts in 2000–01:</p> <ul style="list-style-type: none"> 2 Chemist 1 Science Laboratory Technician II 1 Laboratory Attendant 	All deletions of the posts will not create staff redundancy and can be arranged through natural wastage and internal redeployment. Policy objectives of relevant Bureaux will not be undermined.
DE/OC	1.132	<ul style="list-style-type: none"> • Review equipment maintenance contract with the Electrical and Mechanical Services Department (EMSD). 	Maintenance of laboratory equipment has been put under a contract with the EMSD. Government Laboratory has negotiated with EMSD to review the respective equipment list to reduce the maintenance fee. Equipment of low utilization rate has been removed from the maintenance list. Consequently, an EPP saving of HK\$350,000 will be achieved.

Category	\$m	EPP Measures	Safeguards for Quality Service
		<ul style="list-style-type: none"> • Streamline working procedures and re-engineer testing methodology. • Reduce summer research projects. 	<p>Procurement of specialist supplies remains the greatest expenditure item of DE/OC of Government Laboratory. To achieve EPP savings, consumption of consumables have been placed under stringent control as usual, together with constant streamlining of operating procedures and re-engineering of testing methodology with extra effort from the staff. With the introduction of more automation and batch analysis, it is anticipated that consumption of consumables could be reduced to a minimal resulting in a saving of HK\$682,000.</p> <p>Over the past years, Government Laboratory had employed a number of university students on various research projects during their summer holidays. By reducing the number of projects, from 8 in 1998-99 to 4 projects in 1999-2000, and with similar arrangement for 2000-01, it is estimated that a saving of HK\$100,000 could be achieved.</p>
Total	2.855		

Note

PE : Personal Emoluments

i.e. Staff salaries and allowances

PRE : Personnel Related Expenses

i.e. Costs related to the employment of staff other than pay and allowances e.g. pensions, staff housing

DE: Departmental Expenses

i.e. The day to day operating expenses of departments e.g. fuel, travelling expenses and furniture

OC: Other Charges

i.e. Significant expenditure peculiar to a particular department's operation