

“Enhanced Productivity Programme : 2002-03” Booklet

Report on EPP Savings – Government Flying Service

Total value of EPP savings in 2002-03: **\$3.390 m**, equivalent to **2.1%** of total recurrent baseline expenditure in that year that is subject to EPP. Total EPP savings (as a percentage of recurrent baseline expenditure subject to EPP) achieved by 2002-03 on a **cumulative** basis is **5.0%**.

Category	Savings (\$m)	EPP Measures in 2002-03	Safeguards for Quality Service
DE/OC	1.600	<ul style="list-style-type: none"> • <input type="checkbox"/> Reduce expenditure on maintenance fee for electrical and mechanical equipment by entering into Service Level Agreement with Electrical and Mechanical Services Department. 	The service standard and service fee are stipulated in the Service Level Agreement.
	0.940	<ul style="list-style-type: none"> • <input type="checkbox"/> Streamline work procedures to improve productivity. 	Quality of service will not be affected under the streamlined work procedures.
	0.500	<ul style="list-style-type: none"> • <input type="checkbox"/> Reduce training expenses by going into contracts with training service providers and air passages agent. The expenses will be lowered because discount is possible through contract negotiation. 	The service standard and cost of training courses and air passages will be stipulated in the contract.
	0.250	<ul style="list-style-type: none"> • <input type="checkbox"/> Reduce expenditure on office equipment, IDD charges, photocopying charges, etc. through wider use of information technology including the use of Local Area Network and Internet. 	The wider use of information technology will lead to more effective and efficient dissemination of information and hence reduce general office expenses.
	0.100	<ul style="list-style-type: none"> • <input type="checkbox"/> Reduce expenditure on electricity consumption by using more energy efficient equipment. 	The use of energy efficient equipment will reduce expenses on electricity.
<i>Subtotal</i>	3.390		
Total	3.390		

PE :	Personal Emoluments	i.e. Staff salaries and allowances
PRE :	Personal Related Expenses	i.e. Costs related to the employment of staff other than pay and allowances e.g. pensions, staff housing
DE :	Departmental Expenses	i.e. The day to day operating expenses of departments e.g. fuel, traveling expenses and furniture
OC :	Other Charges	i.e. Significant expenditure peculiar to a particular department's operation
	Subventions	i.e. Recurrent payment to non-government bodies in support of their on-going expenses