

“Enhanced Productivity Programme: 2001-02” Booklet

Report on EPP Savings – General expenses of the civil service*

Total value of EPP savings in 2001-02: **\$3.739 m** equivalent to **2.0%** of total recurrent baseline expenditure in that year that is subject to EPP. Total EPP savings (as a percentage of recurrent baseline expenditure subject to EPP) achieved by 2001-02 on a **cumulative** basis is **3.0%**.

Category	Savings (\$m)	EPP Measures in 2001-02	Safeguards for Quality Service
PE/PRE	3.006	<ul style="list-style-type: none"> ● Review the number of operational reserve posts required with reference to the utilisation rate. <p><i>Savings:</i> Deletion of the following posts in 2001-02 –</p> <ul style="list-style-type: none"> 1 Administrative Officer 1 Executive Officer II 8 Assistant Clerical Officer 3 Clerical Assistant 2 Typist 	We have critically assessed the requirement of individual ranks on operational reserve posts to ensure that the deletion would not affect the smooth functioning of the operational reserve system or lead to any redundancy.
<i>Subtotal</i>	<i>3.006</i>		
DE/OC	0.733	<ul style="list-style-type: none"> ● Reduce spending on civil service examinations having regard to anticipated recruitment situation and examinations requirement. 	
<i>Subtotal</i>	<i>0.733</i>		
Total	3.739		

* These expenses include expenses for recruitment, housing allowances, personal allowances and expenses relating to the relief and welfare of the civil servants and pensioners, etc.

S

PE:	Personal Emoluments	i.e. Staff salaries and allowances
PRE	Personnel Related Expenses	i.e. Costs related to the employment of staff other than pay and allowances e.g. pensions, staff housing
:		
DE:	Departmental Expenses	i.e. The day to day operating expenses of departments e.g. fuel, travelling expenses and furniture
OC:	Other Charges	i.e. Significant expenditure peculiar to a particular department's operation
Subventions		i.e. Recurrent payment to non-government bodies in support of their on-going expenses