

“Enhanced Productivity Programme: 2000-01” Booklet

Report on EPP Savings -- Electrical and Mechanical Services Department

Total value of EPP Savings: **\$1.973m**, equivalent to **1%** of total Recurrent Baseline Expenditure in 2000-01 which is subject to EPP, made up of \$1.635m savings already achieved in 1999-2000 through advance implementation of EPP and \$0.338m additional savings in 2000-01*.

Category	\$m	EPP Measures	Safeguards for Quality Service
PE/PRE	0.141	<ul style="list-style-type: none"> • Combine the administrative work in the Energy Efficiency Division and the Utility Monitoring Section. <p style="margin-left: 20px;"><i>Savings :</i> Deletion of 1 Clerical Assistant post in 1999-2000.</p>	<p>We shall be able to accommodate all deletions and downgrading of posts through natural wastage or internal redeployment.</p> <p>No staff redundancy will arise. Where redeployment or deletion of posts is involved, we have also obtained the agreement of the relevant Heads of Grades.</p> <p>Where there are changes to the mode or process of service delivery, we promote those changes and provide suitable training within the organisation to ensure that staff can adapt to the transition.</p>
	0.284	<ul style="list-style-type: none"> • Rationalise the typist services within the department. <p style="margin-left: 20px;"><i>Savings :</i> Deletion of 2 Typist vacant posts on 1.4.2000.</p>	
	0.459	<ul style="list-style-type: none"> • Re-arrange the shift duties of inspectors in the Gas Utilisation Division. <p style="margin-left: 20px;"><i>Savings :</i> Deletion of 1 Mechanical Inspector post in 1999-2000.</p>	
	0.171	<ul style="list-style-type: none"> • Streamline the inspection procedures of lifts and escalators and the inspection procedures in the General Legislation Division. 	

Category	\$m	EPP Measures	Safeguards for Quality Service
	0.459	<p><i>Savings:</i> Downgrading 1 Mechanical Inspector post to Assistant Mechanical Inspector in 1999-2000.</p> <ul style="list-style-type: none"> Streamline the compliance checking procedures of the energy efficiency labeling scheme in the Energy Efficiency Division. <p><i>Savings :</i> Deletion of 1 Mechanical Inspector post in 1999-2000.</p>	
	0.459	<ul style="list-style-type: none"> Enhance the vetting procedures of the registration of electrical workers/contractors by means of computerisation of workers' personal records. <p><i>Savings :</i> Deletion of 1 Electrical Inspector post in 1999-2000.</p>	
Total	1.973		

* The expenditure on Technical Services Agreement of \$13.072m is not included in the total Recurrent Baseline Expenditure in 2000-01.

Note

PE : Personal Emoluments i.e. Staff salaries and allowances
PRE : Personnel Related Expenses i.e. Costs related to the employment of staff other than pay and allowances e.g. pensions, staff housing
DE: Departmental Expenses i.e. The day to day operating expenses of departments e.g. fuel, travelling expenses and furniture
OC: Other Charges i.e. Significant expenditure peculiar to a particular department's operation