

"Enhanced Productivity Programme: 2001-02" Booklet

Report on EPP Savings – Education Department

Total value of EPP savings in 2001-02: **\$60.396 m** equivalent to **3.4%** of total recurrent baseline expenditure in that year that is subject to EPP. Total EPP savings (as a percentage of recurrent baseline expenditure subject to EPP) achieved by 2001-02 on a **cumulative** basis is **5.0%**.

Category	Savings (\$m)	EPP Measures in 2001-02	Safeguards for Quality Service
PE/PRE	60.396	<ul style="list-style-type: none"> • Achieve savings through streamlining of work flow and operations, job re-engineering, re-shuffling of duties and re-deployment of staff. <p><i>Savings :</i> Deletion of the following posts in 2000-01–</p> <ul style="list-style-type: none"> 3 Senior Education Officer (Administration) 11 Education Officer (Administration) 8 Assistant Education Officer (Administration) 5 Assistant Master/ Mistress 1 Senior Accounting Officer 1 Accounting Officer II 3 Executive Officer I 1 Senior Clerical Officer 3 Clerical Officer 13 Assistant Clerical Officer 9 Clerical Assistant 2 Personal Secretary II 1 Senior Typist 1 Statistical Officer I 1 Calligraphist 1 Workman II 	<p>We will accommodate all deletion of posts through natural wastage or internal re-deployment to avoid redundancy. To ensure that departmental objectives and service standard are not undermined, we will develop performance pledges and systematically monitor performance against the pledges. Suitable training and guidance will be provided to staff to change their mindset and work attitude for enhanced productivity.</p>

Category	Savings (\$m)	EPP Measures in 2001-02	Safeguards for Quality Service
		<ul style="list-style-type: none"> ● Group the previous 18 District Education Offices into four Regional Education Offices (REOs) and take forward other related organisational changes. <i>Savings :</i> Deletion of the following posts in 2000-01– 2 Principal Inspector 3 Senior Inspector 7 Inspector (Graduate) 2 Assistant Inspector (Graduate) 1 Assistant Inspector (Non-graduate) 6 Specialist (Education Services) I 2 Assistant Education Officer (Administration) 2 Assistant Clerical Officer 1 Clerical Assistant ● Re-organise the Advisory Inspectorate Division and the Curriculum Development Institute through process re-engineering and review of work priorities <i>Savings :</i> Deletion of the following posts in 2000-01– 1 Senior Inspector 8 Inspector (Graduate) 14 Assistant Inspector (Graduate) 14 Assistant Inspector (Non-graduate) 2 Specialist (Education Services) I 1 Assistant Clerical Officer 1 Clerical Assistant 	<p>The changes have provided a new client-based structure and service delivery model that maximises co-ordination among staff and enhances interface with clients. We will develop performance pledges and closely monitor the performance of the REOs against the pledges. Management development training, briefing and experience sharing sessions will also be provided to get front-line staff to prepare them for their enhanced professional role in the REO setting.</p> <p>To maintain the quality of our service, we will develop performance pledges and systematically monitor the two Divisions' performance against the pledges. Suitable training and guidance will be provided to staff tasked with new functions under the new set-up. We will also accommodate all deletion of posts through natural wastage or internal re-deployment to avoid redundancy.</p>

Category	Savings (\$m)	EPP Measures in 2001-02	Safeguards for Quality Service
<i>Subtotal</i>	60.396		
Total	60.396		

PE : Personal Emoluments

i.e. Staff salaries and allowances

PRE : Personnel Related Expenses

i.e. Costs related to the employment of staff other than pay and allowances e.g. pensions, staff housing

DE: Departmental Expenses

i.e. The day to day operating expenses of departments e.g. fuel, travelling expenses and furniture

OC: Other Charges

i.e. Significant expenditure peculiar to a particular department's operation

Subventions

i.e. Recurrent payment to non-government bodies in support of their on-going expenses