

‘Enhanced Productivity Programme: 2001-02’ Booklet

Report on EPP Savings – Duty Lawyer Service

Total value of EPP savings in 2001-02: **\$1.577m**, equivalent to **1.4%** of total recurrent baseline expenditure in that year that is subject to EPP. Total EPP savings (as a percentage of recurrent baseline expenditure subject to EPP) achieved by 2001-02 on a **cumulative** basis is **3.0%**.

Category	Savings (\$m)	EPP Measures in 2001-02	Safeguards for Quality Service
Subventions	1.577	<ul style="list-style-type: none"> ● Reduce acting appointments to substantially cut down the acting allowance. ● Economise on the use of paper and apply stringent control in making photocopies. ● Negotiate with the suppliers for reduction in the cost of goods supplied, for example printing and stationery cost. ● Economise on the use of other departmental expenses such as replacement of office equipment, incidental expenses. ● Reduce subsidies for staff’s study programmes. ● Reduce length of employment of summer law students from three months to seven weeks. 	<p>For the purpose of achieving EPP savings, the staff is prepared to take on additional responsibilities without acting allowance where necessary.</p> <p>The wider use of information technology helps to reduce cost while maintaining the quality of the service.</p> <p>The reduction requested is within a reasonable limit so that the quality of the goods supplied to the Duty Lawyer Service can be maintained.</p> <p>Only those programmes which have direct benefits to the job duties will be considered.</p> <p>The summer law students would still have adequate exposure to the criminal justice at magistracy level.</p>
		<ul style="list-style-type: none"> ● Monitor critically the distribution of work amongst the Duty Lawyers at each court to reduce wastage and legal cost. 	<p>This is done with the interests of justice and the defendants in mind.</p>
Total	1.577		

Subventions

i.e. Recurrent payment to non-government bodies in support of their on-going expenses