

## “Enhanced Productivity Programme : 2002-03” Booklet

### Report on EPP savings – Civil Service Training and Development Institute

Total value of EPP savings in 2002-03 : **\$1.606 m**, equivalent to **1.0%** of total recurrent baseline expenditure in that year that is subject to EPP. Total EPP savings (as a percentage of recurrent baseline expenditure subject to EPP) achieved by 2002-03 on a **cumulative** basis is **5.0%**

Category	Savings (\$M)	EPP Measures in 2002-03	Safeguards for Quality Service
<b>DE/OC</b>	1.606	<ul style="list-style-type: none"> <li>• Contacting out of more training courses, such as Putonghua courses, which are more cost effective.</li> <li>• With the contracting-out of these courses, less classrooms will be needed. These surplus classrooms will be returned to the Government Property Agency and the associated costs for facilities and equipment maintenance will be saved.</li> </ul>	We will closely monitor the service quality of the contracted-out courses.
<b>Total</b>	<b>1.606</b>		

PE	: Personal Emoluments	i.e.	Staff salaries and allowances
PRE	: Personnel Related Expenses	i.e.	Costs related to the employment of staff other than pay and allowances e.g. pensions, staff housing
DE	: Departmental Expenses	i.e.	The day to day operating expenses of departments e.g. fuel, traveling expenses and furniture
OC	: Other Charges	i.e.	Significant expenditure peculiar to a particular department's operation
Subventions			Recurrent payment to non-government bodies in support of their on-going expenses