

## “Enhanced Productivity Programme: 2001-02” Booklet

### Report on EPP Savings – Companies Registry Trading Fund

Total value of EPP savings in 2001-02: **\$0.892m**, equivalent to **0.5%** of total extrapolated operating expenditure\* in that year that is subject to EPP. Total EPP savings (as a percentage of extrapolated operating expenditure in 2001-02 that is subject to EPP) achieved by 2001-02 on a **cumulative** basis is **8.8%**.

Category	Savings (\$M)	EPP Measures in 2001-02	Safeguards for Quality Service
<b>PE/PRE</b>	0.892	<ul style="list-style-type: none"> <li>• Rectify the establishment in the light of the development of the Strategic Change Plan projects and provide greater flexibility in the use of manpower resources.</li> </ul> <p><i>Savings:</i> To leave the following posts vacant in 2001-02 —</p> <p style="padding-left: 40px;">6 Assistant Clerical Officers 3 Clerical Assistants</p> <p><i>Additional Requirements :</i> Provision of non-civil service contract staff to meet short-term service needs —</p> <p style="padding-left: 40px;">5 General Clerks 2 Assistant Clerks</p>	<p>No redundancy will arise. The clerical grade officers concerned will be released through the Voluntary Retirement Scheme.</p> <p>Arrangements will be made with the General Grades Office to dispose of the surplus clerical posts.</p> <p>The fluctuation in workload is closely monitored. Contract staff will be employed as necessary to meet short-term service needs.</p> <p>The performance of the divisions will be closely monitored to ensure that the services delivered will meet the performance pledges.</p>
<i>Subtotal</i>	<i>0.892</i>		
<b>Total</b>	<b>0.892</b>		

PE : Personal Emoluments	i.e. Staff salaries and allowances
PRE : Personnel Related Expenses	i.e. Costs related to the employment of staff other than pay and allowances e.g. pensions, staff housing
DE: Departmental Expenses	i.e. The day to day operating expenses of departments e.g. fuel, travelling expenses and furniture
OC: Other Charges	i.e. Significant expenditure peculiar to a particular department's operation
Subventions	i.e. Recurrent payment to non-government bodies in support of their on-going expenses

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\* Extrapolated operating expenditure means projected recurrent expenditure for 2001-02 to meet the expected increases/decreases in business volume since 1998-99.