

“Enhanced Productivity Programme: 2000-01” Booklet

Report on EPP Savings -- Consumer Council

Total value of EPP Savings: **\$0.677m** equivalent to **1%** of total Recurrent Baseline Expenditure in 2000-01 which is subject to EPP, made up of \$0.352m savings already achieved in 1999-2000 through advance implementation of EPP and \$0.325m additional savings in 2000-01.

Category	\$m	EPP Measures	Safeguards for Quality Service
Subventions	0.332	<ul style="list-style-type: none"> <li data-bbox="432 680 938 987">● Rationalise the support services required by the Legal Affairs Division. <i>Savings :</i> Downgrading of 1 Assistant Legal Counsel post to Law Clerk in 2000-01. <li data-bbox="432 1397 938 1749">● Increase flexibility in employment of personnel in the Complaints and Advice Division. <i>Savings:</i> Filling of 1 Consumer Protection Officer post by a contract staff since April 1999. 	<p data-bbox="959 680 1455 831">No redundancy will arise as the posts of the Assistant Legal Counsel and Consumer Protection Officer have been vacant.</p> <p data-bbox="959 882 1455 1308">A contract Law Clerk has been appointed to take up part of the duties of the Assistant Legal Counsel post. Through reshuffling of the duties of the staff of the Legal Affairs Division and close supervision over the contract Law Clerk, the Legal Affairs Division has been able to maintain its high standard of service.</p> <p data-bbox="959 1397 1455 1666">With close supervision, the contract staff filling the post of Consumer Protection Officer has performed his duties up to the required standard and contributed to the smooth handling of consumer complaints.</p>

Category	\$m	EPP Measures	Safeguards for Quality Service
	0.104	<ul style="list-style-type: none"> Change the focus of research and the mode of survey and use more efficient means of communication by the Research and Survey Division from 2000-01. 	<p>Emphasis will be placed on specific areas of consumer interest rather than products and services. Market surveys will be conducted in place of some large-scale opinion surveys or testing of services when the impact on quality or accuracy of the findings is acceptably low. E-mail will be used in market surveys for enhancing communication efficiency which would save fax line resources, call charges and postage.</p>
	0.171	<ul style="list-style-type: none"> Provide master copy of publicity pamphlets to schools in place of printed copies from 1999-2000. Rationalise the distribution of workstations within the existing computer network from 1999-2000. 	<p>Schools are encouraged to make use of the master copy to reproduce optimal copies for distribution to their students.</p> <p>The measure has been implemented through maximising utilisation of existing workstations so that effectiveness of the network is maintained and procurement of computers is rationalised.</p>
	0.070	<ul style="list-style-type: none"> Economise on the use of departmental expenses. Optimise the use of the existing vehicle and use E-mail in place of overseas calls and facsimile transmission, as well as rationalise the purchase of publications by the Administration Division from 2000-01. 	<p>The measures will be implemented with a view to enhancing cost effectiveness of office operations.</p>
Total	\$0.677		

Note

Subventions i.e. Recurrent payment to non-government bodies in support of their on-going expenses