

## “Enhanced Productivity Programme: 2000-01” Booklet

### Report on EPP Savings -- Civil Aviation Department

Total value of EPP Savings: **\$15.267m** equivalent to **3%** of total Recurrent Baseline Expenditure in 2000-01 which is subject to EPP, made up of \$5.089m savings already achieved in 1999-2000 through advance implementation of EPP and \$10.178m additional savings in 2000-01.

Category	\$m	EPP Measures	Safeguards for Quality Service
<b>DE/OC</b>	3.000	<ul style="list-style-type: none"> <li>● Save energy in Civil Aviation Department buildings:                             <ul style="list-style-type: none"> <li>- Implement energy management initiatives in the Air Traffic Control Tower and Complex and the Backup Control Tower in the airport.</li> <li>- Apply for bulk tariff electricity rate when the electricity consumption of some premises has exceeded the minimum monthly consumption rate qualifying for bulk tariff.</li> </ul> </li> </ul>	We will closely monitor the implementation of the energy management initiatives to ensure that there is no deterioration in the operation standards.
	9.200	<ul style="list-style-type: none"> <li>● Review comprehensively the existing maintenance programme to avoid wastage. The new maintenance programme is developed with reference to actual wear and tear of the equipment and the optimal mode of carrying out maintenance work.</li> </ul>	We will ensure that all revisions to maintenance programmes must not impede the established operational safety standards.

<b>Category</b>	<b>\$m</b>	<b>EPP Measures</b>	<b>Safeguards for Quality Service</b>
	2.000	<ul style="list-style-type: none"> <li>● Introduce a new approach in maintaining the continued proficiency in flying for the inspecting staff to enhance the overall effectiveness of the programme. The estimated saving in cost will be \$2m per annum.</li> </ul>	The enhanced flying programme will be closely monitored to ensure that the level of proficiency in flying of the inspecting staff is maintained.
	1.067	<ul style="list-style-type: none"> <li>● Adopt the following cost-saving measures to better utilise resources: <ul style="list-style-type: none"> <li>- Advise officers to use public transport for journeys to and from the airport instead of claiming duty mileage allowances.</li> <li>- Reduce supply of general stores and stationery to divisions by 10% in a phased programme to promote economy.</li> <li>- Increase the use of fax and electronic means to transmit messages to enhance efficiency and reduce costs.</li> </ul> </li> </ul>	By better utilisation of resources, the service quality will be maintained/improved.
<b>Total</b>	<b>15.267</b>		

Note

PE : Personal Emoluments

i.e. Staff salaries and allowances

PRE : Personnel Related Expenses

i.e. Costs related to the employment of staff other than pay and allowances e.g. pensions, staff housing

DE: Departmental Expenses

i.e. The day to day operating expenses of departments e.g. fuel, travelling expenses and furniture

OC: Other Charges

i.e. Significant expenditure peculiar to a particular department's operation