

## “Enhanced Productivity Programme: 2001-02” Booklet

### Report on EPP Savings – Agriculture, Fisheries and Conservation Department

Total value of EPP savings in 2001-02: **\$19.515 m** equivalent to **3.1%** of total recurrent baseline expenditure in that year that is subject to EPP. Total EPP savings (as a percentage of recurrent baseline expenditure subject to EPP) achieved by 2001-02 on a **cumulative** basis is **5.0%**.

Category	Savings (\$m)	EPP Measures in 2001-02	Safeguards for Quality Service
<b>PE/PRE</b>	3.192	<ul style="list-style-type: none"> <li>● Streamline agricultural extension service.</li> </ul> <p><i>Savings :</i> Deletion of the following posts in 2000-01–</p> <p style="padding-left: 40px;">1 Agricultural Officer 1 Senior Field Officer 2 Field Officer I 8 Field Officer II</p> <p>Deletion of 1 Clerical Assistant post in 2001-02 (9 months).</p>	<p>Existing New Territories (NT) East and NT West agricultural extension districts are amalgamated into one district to improve efficiency.</p> <p>The proposal is implemented through deletion of vacant posts and release of surplus staff through the Voluntary Retirement Scheme.</p> <p>No redundancy will arise.</p>
	1.461	<ul style="list-style-type: none"> <li>● Improve efficiency in Takwuling Pig Breeding Centre.</li> </ul> <p><i>Savings :</i> Deletion of the following posts in 2000-01–</p> <p style="padding-left: 40px;">1 Agricultural Officer 1 Field Officer I 1 Artisan 2 Workman I 1 Workman II</p> <p>Deletion of the following posts in 2001-02–</p> <p style="padding-left: 40px;">1 Assistant Clerical Officer (3 months) 1 Artisan (9 months)</p>	<p>The centre will produce pigs in accordance with farmers’ demand and research needs.</p> <p>The proposal is implemented through deletion of vacant posts, release of surplus staff through Voluntary Retirement Scheme and natural wastage.</p> <p>No redundancy will arise.</p>

Category	Savings (\$m)	EPP Measures in 2001-02	Safeguards for Quality Service
	4.462	<ul style="list-style-type: none"> <li>● Deploy staff according to the needs of markets at different time.</li> </ul> <p><i>Savings :</i> Deletion of the following posts in 2000-01–</p> <p style="padding-left: 40px;">10 Field Officer II 11 Field Assistant 1 Workman I</p> <p>Deletion of the following posts in 2001-02 –</p> <p style="padding-left: 40px;">5 Workman II 1 Clerical Officer (6 months)</p>	<p>Focused deployment of resources to meet the needs of market users -- more resources will be deployed to manage markets during peak hours while that for non-peak hours will be reduced.</p> <p>The proposal is implemented through deletion of vacant posts and release of surplus staff through the Voluntary Retirement Scheme.</p> <p>No redundancy will arise.</p>
	1.231	<ul style="list-style-type: none"> <li>● Contract out the management of the car-park at Cheung Sha Wan Temporary Wholesale Poultry Market (CSWTWPM).</li> </ul> <p><i>Savings :</i> Deletion of 4 Car Park Attendant II posts in 2000-01.</p> <p>Deletion of 1 Car Park Attendant II post in 2001-02.</p> <ul style="list-style-type: none"> <li>● Contract out the preparation of cage labels in the CSWTWPM.</li> </ul> <p><i>Savings :</i> Deletion of the following posts in 2001-02–</p> <p style="padding-left: 40px;">2 Workman I 2 Workman II</p> <ul style="list-style-type: none"> <li>● Hire of commercial maintenance services for routine maintenance work at Tin Shui Wai Mitigation Area instead of employing an Artisan.</li> </ul>	<p>We have stipulated in the service contract the service standard required. The contractor has to demonstrate that it has the competence, experience, resources and financial capability before it can be awarded the contract. We will monitor closely the contractor's performance during the contract period to ensure quality service.</p> <p>The proposal is implemented through deletion of vacant posts and release of surplus staff through the Voluntary Retirement Scheme.</p> <p>No redundancy will arise.</p>

Category	Savings (\$m)	EPP Measures in 2001-02	Safeguards for Quality Service
	6.524	<p><i>Savings :</i> Deletion of 1 Artisan post in 2000-01.</p> <ul style="list-style-type: none"> <li>• Streamline existing work process in various Divisions, including Engineering Division, Aquaculture Development Division; Aquaculture Environment Division; Fisheries Management Division; Endangered Species Protection Division; Country Parks Management Division; Marine Parks Division and Country Parks Ranger Services Division.</li> </ul> <p><i>Savings :</i> Deletion of the following posts in 2000-01–</p> <p>10 Workman II 2 Fisheries Officer 6 Field Officer II 1 Fisheries Technical Officer I 1 Forest Guard</p> <p>Deletion of the following posts in 2001-02–</p> <p>1 Clerical Officer (9 months) 1 Artisan 1 Special Driver 11 Motor Driver 4 Workman I 1 Assistant Clerical Officer 1 Assistant Clerical Officer(9 months)</p>	<p>With the enhancement of efficiency through streamlining of process and merging of activities, the quality of services can be maintained as the duties of the posts deleted can be distributed and shared by the remaining staff.</p> <p>We shall be able to deliver the savings proposal through deletion of vacant posts, natural wastage, release of surplus staff through the Voluntary Retirement Scheme and redeployment of surplus staff. Where redeployment outside of the department is involved, we have already obtained the agreement of the relevant Heads of Grades.</p> <p>No staff redundancy will arise.</p>

Category	Savings (\$m)	EPP Measures in 2001-02	Safeguards for Quality Service
	2.453	<ul style="list-style-type: none"> <li>Restructure and merge services to enable better utilization of resources. Divisions involved are Administration Division, Departmental Store and Country Parks Management Division.</li> </ul> <p><i>Savings :</i> Deletion of the following posts in 2000-01–</p> <p>1 Co-operative Supervisor II 1 Workman II</p> <p>Deletion of the following posts in 2001-02 -</p> <p>1 Office Assistant (3 months) 1 Supplies Attendant 1 Artisan (9 months) 2 Workman I</p> <p>Corresponding reduction in allowances.</p>	<p>We shall be able to deliver the savings through deletion of vacant posts and release of surplus staff through the Voluntary Retirement Scheme.</p> <p>No redundancy will arise.</p>
	0.242	<ul style="list-style-type: none"> <li>Account for the full year effect of 4 posts deleted in 2000-01.</li> </ul> <p><i>Savings :</i> 1 Artisan (9 months) 1 Artisan (7 months) 2 Workman I (2 months)</p> <p><i>Additional Requirements :</i> DE of \$0.05m (see entry under DE below)</p>	
<i>Subtotal</i>	19.565		
<b>DE/OC</b>	(0.050)	<ul style="list-style-type: none"> <li>Outsourcing Please refer to the 7th item under PE/PRE.</li> </ul>	
<i>Subtotal</i>	(0.050)		
<b>Total</b>	<b>19.515</b>		

PE :	Personal Emoluments	i.e. Staff salaries and allowances
PRE :	Personnel Related Expenses	i.e. Costs related to the employment of staff other than pay and allowances e.g. pensions, staff housing
DE:	Departmental Expenses	i.e. The day to day operating expenses of departments e.g. fuel, travelling expenses and furniture
OC:	Other Charges	i.e. Significant expenditure peculiar to a particular department's operation
Subventions		i.e. Recurrent payment to non-government bodies in support of their on-going expenses