

“Enhanced Productivity Programme: 2000-01” Booklet

Report on EPP savings -- Audit Commission

Total value of EPP Savings: **\$1.301m**, equivalent to **1%** of total Recurrent Baseline Expenditure in 2000-01 which is subject to EPP.

Category	\$m	EPP Measures	Safeguards for Quality Service
PE/PRE	1.301	<ul style="list-style-type: none"> • Streamline operations in regularity audits by - <ul style="list-style-type: none"> — Using improved audit methodology which requires less low level checking work, instead of employing Clerical Officers — Redistribution and rationalisation of duties of clerical grade staff. <p><i>Savings :</i> Deletion of 3 Clerical Officer posts in 2000-01.</p> <ul style="list-style-type: none"> • Reduce expenditure on acting allowance by sharing work among staff when an officer is on leave, instead of making acting appointments. 	<p>We have obtained the agreement of the Civil Service Bureau to delete 3 Clerical Officer posts in 2000-01. No staff redundancy will arise.</p> <p>In addition :</p> <ul style="list-style-type: none"> — We will ensure that there is no deterioration in the quality of work; — We will ensure that staff morale remains high; and — We have consulted the staff side, who have no objections to the EPP initiatives.
Total	1.301		

Note

PE :	Personal Emoluments	i.e. Staff salaries and allowances
PRE :	Personnel Related Expenses	i.e. Costs related to the employment of staff other than pay and allowances e.g. pensions, staff housing
DE:	Departmental Expenses	i.e. The day to day operating expenses of departments e.g. fuel, travelling expenses and furniture
OC:	Other Charges	i.e. Significant expenditure peculiar to a particular department's operation